

K.Reshma

(MBA-HR, FINANCE)

Berhampur,Odisha

Contact: 9348252229

Email: killamsettyreshma2001@gmail.com



OBJECTIVE:

Looking forward for making a professional career in the field of HR and Finance Industry. Where my skills and knowledge can be well utilized to attain organization goals and my personal growth as well.

WORK EXPERIENCE:

Organization- AXIS BANK

Designation- TELLER/BRO

Duration- July to October

ACADAMIC QUALIFICATION:

Master of Business Administration with HR and FINANCE specialization under BPUT Odisha, 2024

Bachelor of Commerce with Finance specialization under Berhampur University , 2022

Intermediate with Commerce under CHSE Odisha, 2019

10th under CBSE , New Delhi, 2017

PROJECT DETAILS:

Topic:- A Report on Human Resource towards Training and Development at IREL

Organised By:- NIST UNIVERSTIY

Duration:- June 1 to June 30

Project Learning:- 1. I Learnt how the project is prepared

2. I Learnt that the main objective of training and development
3. I Learned about the company policies in the term of production and quality

TECHNICAL SKILLS:

- Ms Excel
- Ms Word
- C Language
- PGDCA
- Tally
- Typing 30 word per minute

ACHIEVEMENTS:

Academic Scholarships

STRENGTH:

Communication

Adaptability

Responsibility

PERSONAL INFORMATION:

NAME: K.Reshma

FATHER'S NAME: Mr. K.Dharma Rao

DOB: 19th September,2001

PERMANENT ADDRESS: Housing Board , Berhampur
Ganjam-760001

PHONE NO: 9348252229

EMAIL: killamsettyreshma2001@gmail.com

LANGUAGES KNOWN: English, Hindi, Odia and Telugu

DECLARATION:

The furnished above my information is true and best to my knowledge.

Signature:

Name: K.Reshma

Date:

Place: Berhampur

